



Mud Creek Christian School
Application for Employment
Mud Creek Baptist Church
403 Rutledge Drive
Hendersonville, NC 28739



Interview Date: _____
Employment Date: _____

Date of Application: _____ Position Applying For: _____

Name: _____ D.O.B.: _____

Address: _____

City: _____ County: _____ Zip: _____

Social Security #: _____ Telephone (HOME): _____ (CELL): _____

Driver's License #: _____ State: _____ E-mail: _____

Last Physical Exam Date: _____ Last TB Test Date: _____

Do you have any physical condition which may restrict your performance in the job for which you are applying? _____

Are you able to move heavy equipment and lift at least 50 lbs? _____

Education

Highest level completed (circle): 6 7 8 9 10 11 12 College: 1 2 3 4 Grad. School
HS Diploma? yes no GED

SCHOOLS	NAME & LOCATION	DATES ATTENDED	COURSE OF STUDY	DIPLOMA/DEGREE
HIGH SCHOOL				
COLLEGE/UNIV.				
GRADUATE				
VOCATIONAL				

Child care training you have completed in the last three years (First Aid, CPR, CDA, etc):

Computer/technology skills, training: _____

Licenses, Certificates held or Credentials qualifying you for this employment: _____

Awards, Honors, Published Materials: _____

Early Childhood courses taken (course title/subject): _____

Special skills or talents you wish to list:

Other languages: _____

Music: _____

Dance: _____

Arts: _____

Other: _____

Membership in professional organizations: _____

Volunteer or unpaid experience: _____

Have you ever been convicted of breaking a law other than a minor traffic violation? (The offense and how recently you were convicted will be evaluated in relation to the job for which you are applying.)

Date: _____ Where: _____

Explanation: _____

Outcome: _____

Are you currently involved in legal proceedings? Yes _____ No _____

If so, please explain: _____

Why would you like to work with children in this program? _____

Would you be willing to attend conferences, workshops and attend classes to improve the quality of our program and remain current with early childhood issues? Yes _____ No _____

Christian Commitments:

Church member? ____ Attend regularly? ____ Church Name: _____

Describe your current involvement with your church: _____

What church leadership roles have you held? _____

What do you believe are the gifts and abilities which God has given you? _____

Summarize your Christian beliefs:

Describe the reasons you would like to work at MCCS and what contributions you feel you could make:

References

List the names, addresses and phone numbers of professional and personal references we may contact:

Name of Reference	Position	Company	Address	Phone

NOTICE OF NONDISCRIMINATORY POLICY AS TO STUDENTS AND EMPLOYEES

Mud Creek Christian School admits students of any race, color, national and ethnic origin to all the right, privileges, programs and activities generally accorded and made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, athletic and other school administered programs. Mud Creek Christian School does not discriminate in employment, employment practices or benefits on the basis of race, color, national and ethnic origin. In that MCCS is a Christian ministry of Mud Creek Baptist Church, religious affiliation and profession of Christian faith is a Bona Fide Occupational Qualification (BOFQ) under Title VII of the Civil Rights Act of 1964.

Work History

(List most recent experiences first)

Current or Last Employer (Company/Agency):		Address:		Phone:
Job Title:	Number Supervised by You:	Supervisor's Name:		Phone:
Date Employed (mo/yr):	Starting Salary \$ _____ per	Ending Salary \$ _____ per	Reason for leaving:	
Date Separated (mo/yr):		Duties:		
Full Time From: _____ To: _____				
Part Time From: _____ To: _____				
If part time, number of hours per week:				

Current or Last Employer (Company/Agency):		Address:		Phone:
Job Title:	Number Supervised by You:	Supervisor's Name:		Phone:
Date Employed (mo/yr):	Starting Salary \$ _____ per	Ending Salary \$ _____ per	Reason for leaving:	
Date Separated (mo/yr):		Duties:		
Full Time From: _____ To: _____				
Part Time From: _____ To: _____				
If part time, number of hours per week:				

Current or Last Employer (Company/Agency):		Address:		Phone:
Job Title:	Number Supervised by You:	Supervisor's Name:		Phone:
Date Employed (mo/yr):	Starting Salary \$ _____ per	Ending Salary \$ _____ per	Reason for leaving:	
Date Separated (mo/yr):		Duties:		
Full Time From: _____ To: _____				
Part Time From: _____ To: _____				
If part time, number of hours per week:				

Current or Last Employer (Company/Agency):		Address:		Phone:
Job Title:	Number Supervised by You:	Supervisor's Name:		Phone:
Date Employed (mo/yr):	Starting Salary \$ _____ per	Ending Salary \$ _____ per	Reason for leaving:	
Date Separated (mo/yr):		Duties:		
Full Time From: _____ To: _____				
Part Time From: _____ To: _____				
If part time, number of hours per week:				

I certify that I have given true, accurate and complete information on this form to the best of my knowledge. In the event confirmation is needed in connection with my work, I authorize educational institutions, associations, licensing boards and others to furnish information concerning my qualifications and authorize prior employers to provide information concerning my past employment. I authorize investigation of all statements made in this application and understand that false information of documentation or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action, dismissal or legal recourse if I am employed. I understand that dismissal shall be mandatory if fraudulent disclosures are given to meet position qualifications. I understand that any offer of employment is contingent upon successfully completing a drug test, criminal background check, medical statement and the Immigration and Naturalization Service Employment Eligibility Verification (Form I-9) including documents to verify my identity and employment eligibility as required by law. When completing the Form I-9, I will be required to attest that I am a citizen or national of the U.S. a lawful Permanent Resident or an alien authorized to work. This application and all attachments are the property of Mud Creek Christian School.

Signature of Applicant: _____ Date: _____